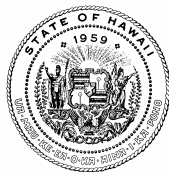


LINDA LINGLE
GOVERNOR OF HAWAII



MARIE C. LADERTA
DIRECTOR

CINDY S. INOUE
DEPUTY DIRECTOR

STATE OF HAWAII
DEPARTMENT OF HUMAN RESOURCES DEVELOPMENT
235 SOUTH BERETANIA STREET
HONOLULU, HI 96813-2437

July 2, 2008

TO: Departmental Personnel Officers
Staff Agencies and Offices

FROM: Cassandra Adachi, Personnel Program Manager
Employee Relations Division, Training Office

A handwritten signature in black ink, appearing to read "Cassandra Adachi".

SUBJECT: Kapiolani Community College (KCC) Health and Safety Education Classes –
Class Cost Reduction

Good news! KCC announced that their Summer and Fall 2008 Health and Safety Education classes will be offered at a discounted rate of \$65.00 for State employees instead of \$75.00 as listed in the June 19, 2008 announcement. The class dates, locations, and times remain the same (as listed below) as in the previous announcement. Please enroll employees directly with KCC following normal procedures.

CPR Healthcare Provider

Become certified in one-person, two-person, adult, infant, child, and obstructed airway CPR.

Instructor: Randal Tanaka, MICT, KCC Emergency Medical Services Instructor

Course No. 082EMHP202

Course Fee for State Employee: \$65
(Textbook included)

Sec	Day	Dates	Time	Room
F	F	Aug 1	8:30-3:30 pm	Kauila 207
G	F	Aug 22	8:30-3:30 pm	Kauila 207

Course No. 083EMHP202

Course Fee for State Employee: \$65
(Textbook included)

Sec	Day	Dates	Time	Room
A	F	Sep 5	8:30-3:30 pm	Kauila 207
B	T	Sep 9	8:30-3:30 pm	Kauila 207
C	M	Sep 22	8:30-3:30 pm	Kauila 207
D	W	Oct 1	8:30-3:30 pm	Kauila 207
E	M	Oct 13	8:30-3:30 pm	Kauila 207
F	F	Oct 24	8:30-3:30 pm	Kauila 207
G	F	Nov 7	8:30-3:30 pm	Kauila 207
H	W	Nov 19	8:30-3:30 pm	Kauila 207
I	T	Dec 9	8:30-3:30 pm	Kauila 207
J	T	Dec 30	8:30-3:30 pm	Kauila 207

HEARTSAVER First Aid (CPR - Heartsaver/AED & Basic First Aid)

The Heartsaver First Aid Course teaches rescuers to recognize and treat adult emergencies in the critical first minutes until emergency medical services personnel arrive. The course also provides a complete health and safety solution for first aid, adult CPR and AED.

Instructor: Randal Tanaka, MICT, KCC Emergency Medical Services Instructor

Course No. 082EMHF102

**Course Fee for State Employee: \$65
(Textbook included)**

Sec	Day	Dates	Time	Room
H	W	Aug 6	8:30-3:30 pm	Kauila 207
I	M	Aug 11	8:30-3:30 pm	Kauila 207
J	W	Aug 27	8:30-3:30 pm	Kauila 207

Course No. 083EMHF102

**Course Fee for State Employee: \$65
(Textbook included)**

Sec	Day	Dates	Time	Room
A	T	Sep 2	8:30-3:30 pm	Kauila 207
B	F	Sep 12	8:30-3:30 pm	Kauila 207
C	W	Sep 17	8:30-3:30 pm	Kauila 207
D	F	Oct 3	8:30-3:30 pm	Kauila 207
E	W	Oct 8	8:30-3:30 pm	Kauila 207
F	Th	Oct 16	8:30-3:30 pm	Kauila 207
G	W	Oct 29	8:30-3:30 pm	Kauila 207
H	M	Nov 3	8:30-3:30 pm	Kauila 207
I	M	Nov 10	8:30-3:30 pm	Kauila 207
J	F	Nov 14	8:30-3:30 pm	Kauila 207
K	Th	Dec 4	8:30-3:30 pm	Kauila 207
L	M	Dec 15	8:30-3:30 pm	Kauila 207